Approved For Release 2005/08/24 : CIA-RDP62-00939A000100120021-5

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4 August 1954

MEMORANDUM FOR: Director of Training
Attn: Chief, External and Language Training Division

SUBJECT: Requirement for an Adult Education Specialist

1. SR Division has been using on a part-time basis an adult education specialist [redacted] who is normally assigned to DDP/[redacted] She has been assisting in the division's English language training program; because she is not available on a regular basis, she has been limiting her time to the instruction of [redacted] 25X1 STAT STAT

2. The division has a need at the present time for an adult education specialist who can spend sufficient time each week to give regular English lessons to two adult [redacted] and elocution lessons to one adult [redacted] The need for her services for all three can be accurately forecast for another six months and will probably continue an additional six months. Although the division cannot estimate how many [redacted] will come into its hands in the next year, for planning purposes SR has made arrangements for the reception of one additional person. 25X1 25X1 25X1 25X1

[redacted]

4. Since this division cannot justify the full time employment of an adult education specialist, and since it is understood that FE and FE Divisions have a similar need for part-time instruction, it is suggested that consideration be given to the transfer of [redacted] to a suitable slot in the Office of Training. STAT

[redacted] STAT
Chief, SR Administrative Staff

Orig & 1 - Chief, ELTR/OTR
1 - D/OTR
1 - Cland.Serv.Training Com.
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